



Industry Safety Standards

CERTIFICATE OF ACHIEVEMENT

Start this semester!

The Industry Safety Principles Certificate of Achievement is designed to provide students with the safety fundamental skills that will directly impact their existing and future workforce. The course is designed with OSHA standards that establish, maintain and foster a culture of safety. This course involves OSHA standards, policies, and procedures in general industry. Topics include scope and application of the OSHA General Industry Standards, general industry principles, and special emphasis on those areas in general industry which are most hazardous. Successful completion of this course will earn students the OSHA General Industry authorization card.

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Classes

Logistics 101 (CSU*)
Logistics 104 (CSU*)
Logistics 106 (CSU*)
Logistics 108 (CSU*)
CAOT 32 (CSU*)
CAOT 82 (CSU*)

* Units are transferable to California State Universities.



Jobs Available

Estimated Hourly Rate:
\$15- \$27

Industrial Safety Technician
Industry Safety Specialist
Hazard Analyst

** Additional job opportunities available!*



Transfer Opportunities Available

Units earned while completing this Associate Degree are transferable to California State Universities and National University.



EAST LOS ANGELES COLLEGE

TECHNOLOGY AND LOGISTICS PROGRAM

1301 Avenida Cesar Chavez
Monterey Park, CA 91754
323.265.8954



REGISTER:

www.elaclogistics.com

call: (323) 415-5095

Text: (323)800-2380

Course Subjects & Descriptions for Skills Certificate: Industry Safety Standards

LOGISTICS:

101 Technology in Global Logistics

(1 Unit: CSU) Lecture, 1 hour)

This course introduces the technology that is used within global logistics. The emphasis is on state-of-the-art Technologies and practices found within the mobile workforce and dynamic work site environments that enable global commerce. Topics include handheld devices used in sales, inventory, and real-time tracking, GIS (Geographic Information Systems) used in distribution, GPS (Global Positioning Satellites) used in transportation, an introduction to global value networks, and a survey of global supply chain logistics careers.

104 Logistics: Cornerstone Essentials

(3 Units: CSU) Lecture, 3 hours)

This course introduces the fundamental knowledge, skills, and competencies to accomplish the critical workplace activities that are common to all logistics facilities across a global supply chain. Successful completion of this course prepares students to be eligible to take a foundation-level material handling industry certification exam.

106 Leadership in Logistics

(3 Units: CSU) Lecture, 3 hours)

This course is designed to provide 21st Century leadership skills and theories in a logistics environment. This course introduces the logistics environment, leading vs. managing, the key elements of leadership, the interrelationship between trait and behavioral leadership theories, influencing, communicating, coaching/mentoring, conflict resolution, team logistics leadership, ethics and diversity, and developing a logistics leadership culture.

108 Industry Safety Fundamentals

(3 Units: CSU) Lecture, 3 hours)

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COMPUTER APPLICATIONS AND OFFICE TECHNOLOGIES:

32 Business Communications

(3 Units: CSU) Lecture, 3 hours)

Advisory: CAOT 31 or CAOT 1 CAOT 62.

In this introductory course in business writing logical thought and critical evaluation of communication are stressed. Topics covered include the techniques of writing all types of business letters, with emphasis on the application letter; review of the fundamentals of grammar, spelling, and punctuation; and development of business vocabulary. Students develop oral communication skills through presentation of reports

82 Microcomputer Software Survey in the Office

(3 Units: CSU) Lecture, 3 hours); Laboratory, 3 hours

Advisory: CAOT 1 or CAOT 62.

This course provides hands-on training in the introduction to the basic concepts and functions of the Microsoft Office Suite including Word (word processing), Excel (spreadsheet), Access (database), and PowerPoint (presentation graphics).